ArchMIConnect^{**}



Manage Your Arch MI Pipeline

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Log in to ArchMIConnect®:

- Mortgage Banking Lenders go to: <u>www.archmi.com</u>
- Credit Unions go to: <u>www.archmicu.com</u>
 - Enter your User ID and Password
 - Click on the Log In to ORIGINATION button



Click on the <u>MY ORDERS</u> or <u>COMPANY ORDERS</u> link under MI REQUESTS – PIPELINE SUMMARY on the Home Page. Or, you may go directly to specific links, like <u>Action</u> <u>Required</u>, <u>Commitments</u>, etc.

- Multiple actions can be performed from the MI REQUESTS – PIPELINE by accessing the link next to your order. See details on page 2.
- 2. Find a <u>specific</u> MI request by using the **Search By** option – OR - find multiple requests by selecting **My Orders** or **Company Orders** and **Filter by Order Status**.
- Click on the <u>Link</u> under the Order Status column next to the Arch MI order that you need.

Note: Action items can also be viewed in the **Required Action** column with a tool tip if you <u>hover</u> over the icon.

ORIGINATION HOME	SEARCH MI ORDERS	MI ORIGINATION -	RATE QUOTE -	KNOWLEDGE CENTER -		Welcome I
Origination Home						
Import DU File to ORDER MI	4	Upload Documents		Complete Application to ORDER MI	Request a RATE QUOTE	View Saved RATE QUOTES
MI REQUESTS - PIPE	LINE SUMMARY					
ARCH MI: COMPANY	Z 12345-00001-1					
MY ORDERS		action Required - 2	Not Or	dered - O	Pending - 3	Commitments - 2
COMPANY ORDERS		ction Required - 34	Not Or	dered - 0	Pending - 229	Commitments - 492

ORIGINATION HOME	SEARCH MI OR	DERS MI ORIGI	NATION - RATE (QUOTE 🔻 KN	OWLEDGE CENTER	•		Welcon	e Mary 🔻
 Origination Home > Mill O 	ingination > Mi Order	Fipeline	Search By: Loan Nur	nber 💌			State 💌	GO	CLEAR RESULTS
AI REQUESTS - PIPE	LINE								
Select Pipeline O My Orders O Con	mpany Orders	C Action Requir	red C Not Ordered	C Pending	C Commitments	C Terminations	Show All	x 1	Export to Excel

MI REQUESTS - PIPELINE

Select Pipeline My Orders	Company Ord	ers	Fiter by Order Status Action Required	Not Ordered	i O Pending	Commitments	Terminations	Show All	Export to Excel		
Click on the Order Status of a request to see more details or perform an action. 1 - 1 of 1											
<u>Issue Date</u> –	Loan # MI Cert/App #		# Primary Borrow	er	Order Status (Click for available actions)		Underwriting Status			Required Action	
10/26/2016	12345	72245407	JONES, VIRGINI	а (Pending		File Documents N	lot Received		0	
										Upload Loan	n Documents

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MI Pipeline Options

Perform the available options for your order when the window opens.



View MI Documents - View and print Commitments and Pend letters on full doc submissions.

View/Update MI Order - Goes to the MI Application page so you can make updates to your request and resubmit to Arch MI.

Upload Loan Documents for Review – Upload required documents or conditions for your Non-Delegated (e.g., Full Doc) submissions.

View Document Upload History - View a history of all uploaded documents for your request.

Submit Loan Close Date to Activate Coverage - Enter closing date on EZMonthly Coverage.

*Transfer Servicing/Ownership - For loans you are not retaining.

* Service Transfers should be processed prior to entering a Loan Close Date if entered separately. Loan closing dates on Construction loans should be sent to <u>policyservicing@archmi.com</u>

Terminate/Cancel Request - For loans that are no longer active in your pipeline.

Fax Certificate- Fax commitment or pend letters to others.

Compare to Rate Quote - A screen will display differences (if any) between your Certificate # and Rate Quote Reference #

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