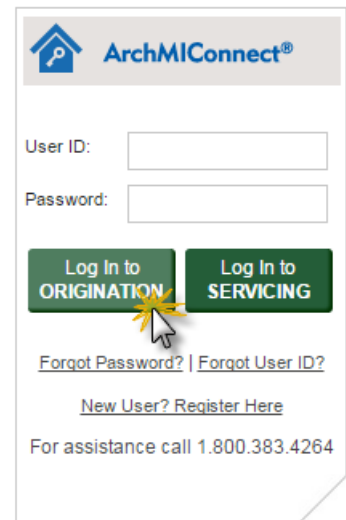


Independent Validation - Upload Documents (IE10+, Chrome)

Upload Documents for Post-Close Independent Validation review

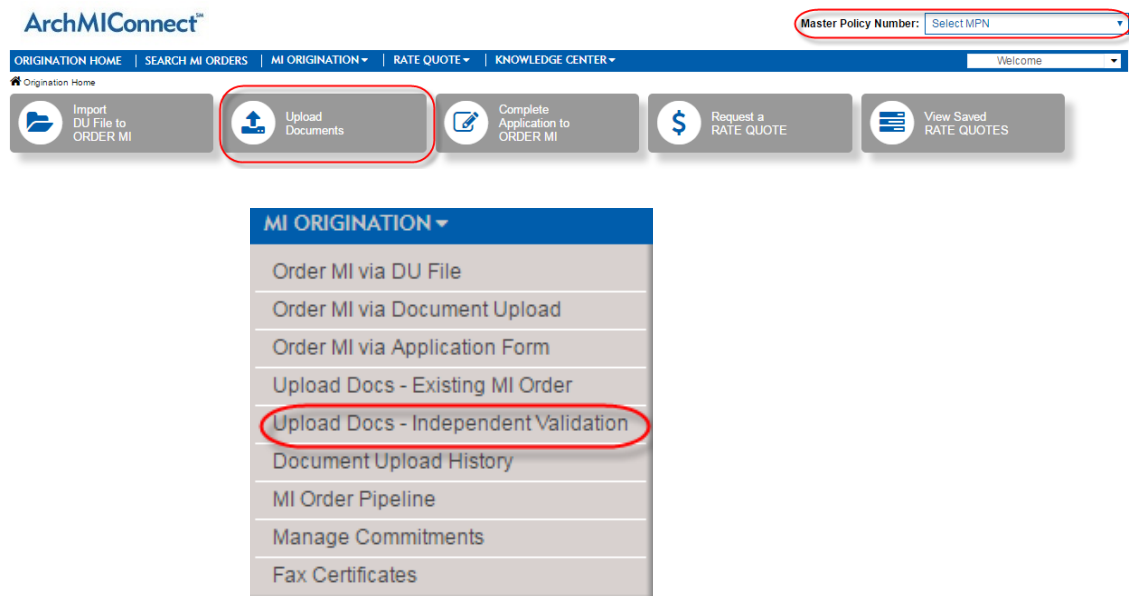
Log in to **ArchMIConnect®**:

- Mortgage Banking Lenders go to: www.archmi.com
- Credit Unions go to: www.archmicu.com
 - ❖ Enter your **User ID** and **Password**
 - ❖ Click on the **Log In to ORIGINATION** button



Select your **Master Policy Number** (from the drop down list, if available)

Click on the **Upload Documents** button
OR select **Upload Docs – Independent Validation** from the MI Origination Menu.



Step 1 – Indicate Purpose of Documents

For IE 10, IE 11 and Chrome users, Existing MI Request will be defaulted.

Select **Post Close Independent Validation Review**. The screen will refresh. (Note: if you used the menu, this will be defaulted for you.)

NOTE: If you need additional assistance on documents to upload, you may click the link [Click here for more details](#). A list of the documents will be provided.

Step 2 – Provide Information and Upload Documents

Fill in the appropriate fields for your submission.

You can also use the **LOOKUP MI CERTIFICATE/APPLICATION #** button to search for your certificate or application.

Drag and Drop or **Browse** for files using the document upload box. The files will be listed.

Click on the **START UPLOAD** button.

A progress bar appears while your documents are uploading.

Note: We recommend that the **Appraisal** have the word *appraisal* in the filename.

Contact

Phone No.

 - -

E-mail

Fax No.

 - -

Step 1 - Indicate Purpose of Documents

☒ Post-Close Independent Validation review [Click here for more details](#)

Step 2 - Provide Information and Upload Documents

MI Cert/App #:

Master Policy Number:

Borrower SSN:

Lender Loan No.:

LOOKUP MI CERTIFICATE/APPLICATION #

Borrower First Name:

Borrower Last Name:

Message

NOTE: Your message will be sent to our underwriting staff.

Step 1 - Indicate Purpose of Documents

☐ Order New MI☒ Existing MI Request☐ Post Close Independent Validation Review

Drag & Drop Files Here OR Click to Browse
PDF and TIF Files Only - Limit 200 MB Total

START UPLOAD

| | | |
|---------------|----------|----------------------------|
| Appraisal.pdf | 1.87 MB | <div><div>100%</div></div> |
| Test Docs.pdf | 14.19 MB | <div><div>70%</div></div> |

© 2016 Arch Mortgage Insurance Company. All rights reserved.

You will be asked if you would like to **Leave this page** or **Stay in this page** when the document upload screen is closed while the documents are loading.

Your file(s) will be uploaded to Arch MI and a **Success** message will display.

The **Upload History** tab will list Successful uploads.

To upload more documents to this certificate, click on the **UPLOAD ADDITIONAL DOCUMENTS FOR THIS LOAN** button.

ArchMIConnectSM[Close\[X\]](#)

New Upload

Upload Results

Upload History

MI Cert/App #

71662021

Upload Results

| File Name | Upload Result |
|--------------------|---------------|
| Appraisal.pdf | Success |
| 1003.pdf | Success |
| Credit Report .pdf | Success |

UPLOAD ADDITIONAL DOCUMENTS FOR THIS LOAN

ArchMIConnectSM[Close\[X\]](#)

New Upload

Upload Results

Upload History

MI Cert/App #:

71662021

RETRIEVE DOCUMENTS FOR CERT/APP #

UPLOAD ADDITIONAL DOCUMENTS FOR THIS LOAN

| Upload Date/Time(PT)* | File Name | Uploaded By | Purpose |
|------------------------------|-------------------|--------------|--------------|
| Successful Uploads - 7 Files | | | |
| 06/10/2016 07:55:38 PM | Appraisal.pdf | Marvel, Mary | Underwriting |
| 06/10/2016 07:55:38 PM | 1003.pdf | Marvel, Mary | Underwriting |
| 06/10/2016 07:55:38 PM | Credit Report.pdf | Marvel, Mary | Underwriting |
| 06/06/2016 04:58:48 PM | TestingPDF.pdf | Marvel, Mary | Underwriting |
| 05/18/2016 02:14:37 PM | Appraisal.pdf | Marvel, Mary | Underwriting |
| 05/18/2016 02:14:37 PM | CreditReport.pdf | Marvel, Mary | Underwriting |
| 05/18/2016 02:14:37 PM | Appraisal.pdf | Marvel, Mary | Underwriting |

*Time displayed is Pacific Time

Total Document Count: 7